



CANADIAN COUNCIL OF PUBLIC ACCOUNTS COMMITTEES (CCPAC) 2017 ANNUAL CONFERENCE

September 10-12, 2017
Delta Fredericton Hotel, Fredericton, New Brunswick

REPORT OF A/EXECUTIVE DIRECTOR

1. At the business session of CCPAC's August 2016 annual conference, CCPAC delegates agreed that:
 - Pursuant to the CCPAC constitution (section 6a), a Board of Directors be appointed for a two-year term to be comprised of the following individuals:
 - Trevor Holder, New Brunswick, President;
 - Kieron Testart, Northwest Territories, Vice-President;
 - Ernie Hardeman, Ontario, Vice-President;
 - Further to the CCPAC constitution (section 6b), Kate Ryan-Lloyd, British Columbia, serve in the position of Acting Executive Director for a two-year term; and
 - The Board of Directors undertake a review of proposed revisions to the CCPAC constitution and provide recommendations to CCPAC Members by March 31, 2017 in order to invite input and comments prior to the 2017 annual conference.
2. After the 2016 CCPAC decision, the A/Executive Director sought the Board's agreement to distribute proposed revisions to the CCPAC constitution to all CCPAC Members. The Board agreed, and the proposed revisions were distributed for comments and feedback by CCPAC Members in September 2016. As of April 2017, no comments or feedback had been received.
3. On September 30, 2016, summaries of the CCPAC 2016 annual meeting business session and the Clerks and Researchers meeting were provided to committee Clerks across Canada along with information on the organization of support for upcoming CCPAC annual conferences.
4. The A/Executive Director provided committee Clerks with an October 2016 letter for distribution to Members of their Public Accounts Committees regarding the Board of Directors' planned review of the revised CCPAC constitution in advance of the 2017 annual conference.
5. In March 2017, after consultation with the Clerks of Board members, the A/Executive Director distributed a message to Clerks across Canada, asking them to share a message with the Members of their respective Public Accounts Committees about the CCPAC 2017 annual conference. The message welcomed input from Members on possible discussion items and presentations at the

conference, and asked that input and ideas be provided by Members to the conference's New Brunswick organizers.

6. A conference call of Board members was organized on May 15, 2017. The Board took note of the status with respect to feedback on the draft constitution for further comments and requested the addition of two sections at the end, on the "Amendment of the Constitution," and the "Review of the Constitution." These two additions reflect the constitutions of other parliamentary organizations, such as the Commonwealth Parliamentary Association. The Board supported a refresh of the CCPAC website by the A/Executive Director, and asked that additional information on the work of Public Accounts Committees be included on the website. The Board also supported an initiative by the Canadian Audit and Accountability Foundation (CAAF) for an "Accountability in Action" report to replace its existing "12 Attributes of Effective Public Accounts Committees" report, to be shared with CCPAC Members at the 2017 annual conference.
7. In response to further 2017 direction from the Board, the A/Executive Director resent the revised draft constitution to Clerks on June 19, with a request for further feedback and comments from their respective PAC members by July 14. House of Commons Members sought more information on why changes to the constitution were being proposed, and expressed interest in opportunities for Members at the 2017 conference to share views and discuss proposals regarding the revised draft constitution.
8. A conference call of Board members, PAC Chairs and the A/Executive Director was organized on August 22. The Board proposed technical changes to clarify CCPAC's purpose as set out in the preamble and aims, Board of Directors membership, and voting arrangements. To assist CCPAC Members at the 2017 annual conference, the Board directed that the revised draft constitution and an Information Note with additional information for Members on the constitutional changes be made available on the conference website and the CCPAC website, with print copies available for Members at the time of conference registration. The Board also reviewed the A/Executive Director's proposal for a refreshed CCPAC website including additional information on the work of Public Accounts Committees, and directed that the refreshed website be launched in August, in advance of the 2017 annual conference.
9. The revised draft constitution and Information Note were made available on the annual conference and CCPAC websites, and the refreshed CCPAC website was launched in August.

Respectfully submitted,

Kate Ryan-Lloyd
A/Executive Director of CCPAC
Deputy Clerk and Clerk of Committees
Legislative Assembly of British Columbia