

# BUSINESS SESSION REPORT

## CANADIAN COUNCIL OF PUBLIC ACCOUNTS COMMITTEES (CCPAC) 2018 ANNUAL CONFERENCE



September 23-25, 2018

Rodd Charlottetown Hotel, Charlottetown, Prince Edward Island

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### BUSINESS SESSION: REPORT OF EXECUTIVE DIRECTOR

1. At the business session of CCPAC's September 2017 annual conference, CCPAC delegates agreed that:
  - Pursuant to the CCPAC constitution (section 7), a Board of Directors be appointed for a one-year term to be comprised of the following individuals:
    - James Aylward, Prince Edward Island, President;
    - Trevor Holder, New Brunswick, Vice-President;
    - Ernie Hardeman, Ontario, Vice-President.\*

(\* Mr. Aylward was subsequently replaced by MLA Bradley G. Trivers as Chair of the Standing Committee on Public Accounts of PEI, and Mr. Hardeman was replaced by MLA Catherine Fife as the Chair of the Standing Committee on Public Accounts of Ontario.)

  - Pursuant to the CCPAC constitution (section 10), Kate Ryan-Lloyd, British Columbia, serve in the position of Executive Director for a two-year term.
  - Amendments to the CCPAC constitution be adopted to reflect the interests of CCPAC Members, clarify governance to serve these interests, and provide for legislative staff resources to support the CCPAC Board of Directors with coordination and administrative arrangements for CCPAC annual conferences.
2. In **October 2017**, a message was distributed to PAC Clerks across Canada, asking them to share with the Members of their respective Public Accounts Committees the decisions of the 2017 CCPAC annual conference regarding the appointment of the Board of Directors and the Executive Director as well as the updated CCPAC constitution. The message noted that this information was available on the CCPAC website (<http://www.ccpac.ca/>) and encouraged Members to attend the 2018 CCPAC annual conference and advise the Clerk of the Standing Committee on Public Accounts of Prince Edward Island of any interest in a possible discussion item at the conference.

3. A conference call of Board members was organized on **January 29, 2018** where an update was provided on the program for the September 23-25, 2018 CCPAC annual conference in Charlottetown, PEI, including a brief outline of proposed business session topics and other activities. The opportunity to provide a session dedicated to new PAC Chairs, Deputy Chairs or Members focusing on best practices and support for new Members was discussed in light of the turnover among PAC members from a cross-jurisdictional perspective. The Board also discussed the CAAF conference call which could provide insight into whether the organization's new survey of PAC good practices would provide significant new information of interest to Members. The Board asked the Executive Director and the Clerk of the Standing Committee on Public Accounts of PEI to follow up in identifying additional related topics for discussion at the 2018 CCPAC conference.
4. The CAAF Oversight Advisory Group held a meeting via teleconference on **February 9, 2018**, where the discussion focused on providing support to CAAF in order to develop and administer the cross-jurisdictional survey to PAC Members, Clerks and Researchers in the spring of 2018. In particular, the discussion focused on how the survey results might be maximized to provide the most benefit to the overall PAC and Auditor General community. The report entitled The State of Public Accounts Committees in 2013 produced by CAAF in relation to the survey results from that year was distributed as a reference document, along with CAAF's Accountability in Action – Good Practices & Indicators document.
5. In **May 2018**, a message was distributed to PAC Clerks across Canada, asking them to share with the Members of their respective Public Accounts Committees an invitation letter from the Chair of the Standing Committee on Public Accounts of PEI concerning the CCPAC 2018 annual conference.
6. On **June 4, 2018**, an email was distributed to PAC Clerks and Researchers asking for their input to complete the Canadian Audit and Accountability Foundation (CAAF) Survey of Canadian Public Accounts Committee Practices on behalf of James Oulton, Corporate Officer with CAAF. Two versions of the survey were distributed, one to be completed by PAC Clerks and/or Researchers, the other to be completed by PAC Members. A follow-up reminder was sent on June 28, 2018 to remind recipients to submit their surveys prior to the June 29, 2018 deadline.
7. On behalf of CCPAC, we continue to maintain and update contact information for all Public Account Committees in Canada on the organization's website (<http://www.ccpac.ca/>), as well as provide updates to conference information.

In closing, I would like to express my sincere gratitude for the support and assistance provided by CCPAC Members throughout this past year.

Kate Ryan-Lloyd  
Executive Director of CCPAC  
Deputy Clerk and Clerk of Committees  
Legislative Assembly of British Columbia